



Job Description	
Post Title	Operations Audit Officer
Duty Station	CBS Headquarter
Expected starting date	15-May-2026
Status	Permanent
Appointment Type	Full-time
Reports to	Head of Operations Audit.
Supervises	None
1- Role	
<p>The Operations Audit Officer is responsible for conducting comprehensive audits of the bank's operational processes across Headquarters and all branch locations. The role ensures that all operational activities are compliant with internal policies, and industry best practices. The officer will assess the efficiency, effectiveness, and risk exposure of operational workflows and recommend improvements to strengthen internal controls and enhance service quality.</p>	
2- General Description	
<p>The Central Bank of Somali's (CBS) main objective is to promote and maintain a safe, stable, sound, efficient and competitive financial sector. Within the Central Bank of Somalia, the Internal Audit Department's (IAD) primary objective is to provide independent and objective assurance to the management and the board (audit committee) on risk management, controls, and governance by measuring and evaluating their effectiveness in achieving the CBS's agreed objectives.</p>	
3- Duties and Responsibilities	
<ul style="list-style-type: none">• Participate in review and update of the audit universe and all auditable entities.• Conduct comprehensive risk assessments at both audit engagement and annual audit plan levels.• Document business processes, workflows of the Banks operations to support audit planning and coverage.• Conduct operations audits across the Bank's operational processes.• Develop audit engagement planning documents such as Terms of Reference (TOR), audit programs, and checklists.	

- Define audit scope, objectives, methodologies, required resources, and timelines for engagements.
- Execute audit fieldwork in accordance with approved audit programs and professional standards.
- Assess the design, adequacy, effectiveness, and efficiency of internal controls, policies, and procedures.
- Ensure all audit findings are supported with sufficient, reliable, relevant, and appropriate audit evidence.
- Prepare clear and concise audit reports that outline findings, associated risks, root causes, and actionable recommendations.
- Track and monitor the implementation of agreed audit recommendations.
- Verify management’s corrective actions to ensure issues are adequately addressed and resolved.
- Facilitate entry and exit meetings with stakeholders and prepare accurate meeting notes and minutes.
- Maintain effective communication and constructive relationships with clients throughout the audit process.
- Assist colleagues and support departmental activities where required.
- Any other duties that may be assigned from time to time.

4- Qualifications

Education:

- Minimum bachelor's degree in business administration, Financial Management (Accounting major), or related business field from a recognized institution.
- A master’s degree or professional certifications such as ACCA, CPA, or CISA are considered an added advantage, while possession of the CIA qualification is strongly preferred.

Experience:

Minimum of four (4) years of experience, including at least two (2) years in internal audit, preferably within a reputable banking or financial services institution.

Language:

Operationally fluent in both Somali and English.

5- Skills and Competencies

Technical Skills

- Knowledge of operational audit methodologies
- Understanding of internal controls and risk management
- Familiarity with IIA Standards
- Ability to use CAATs (Computer-Assisted Audit Techniques)

- Process mapping and documentation skills
- Strong audit report writing and working-paper preparation skills

Analytical Skills

- Strong analytical and critical thinking abilities
- Ability to identify control weaknesses and process inefficiencies
- Sound professional judgment in evaluating findings

Communication Skills

- Clear written and verbal communication in Somali and English
- Effective interviewing and meeting participation skills
- Good presentation skills

Organizational Skills

- Strong attention to detail
- Ability to manage audit files and documentation efficiently
- Good time management and multitasking abilities

Behavioral Competencies

- High integrity and professionalism
- Teamwork and collaboration
- Proactive, self-motivated, and adaptable

6- Application Procedure:

Qualified national applicants with required skills are invited to submit their electronic applications and updated resumes through email; recruitment@centralbank.gov.so and copy to internal.audit@centralbank.gov.so not later Than **27th April 2026** Mogadishu midnight time.

Incomplete Applications and those received **after deadline** will not be considered. Per newly approved human resources policy, Central Bank is equal opportunity employer, and female applicants are highly encouraged to apply.

Please note Only shortlisted candidates will be contacted.